

DIVORCE INFORMATION INTAKE FORM

Husband/Father

Full name (including middle): _____

Current residential address: _____

City: _____ County: _____ State: _____ Zip: _____

Mailing address (if different than physical address above):

How long lived in Texas: _____ How long lived in residential county: _____

Home phone: _____ Cell: _____ Pager: _____

Email Address: _____

Date of Birth: _____ Place of Birth: _____ Current Age: _____

Race/Ethnicity: _____

Social Security No.: _____ Driver's License No. (incl State): _____

Current employer: _____

Address: _____

City: _____ County: _____ State: _____ Zip: _____

Wk. phone number: _____ Wk. fax number: _____

Income: _____

Length of employment with current employer: _____ Job Title: _____

Responsibilities: _____

Education: (Include graduation or GED, college or trade school, degrees or titles obtained): _____

Military: Yes // No, if yes please state rank and number of years: _____

Branch: _____ Ending Rank: _____ No. Of Years: _____

EMERGENCY CONTACTS

In the event we can not contact you please list three emergency contact friends or relatives who may know how to reach you at all times.

Name: _____ Phone : _____ How related: _____

Name: _____ Phone : _____ How related: _____

Name: _____ Phone : _____ How related: _____

DIVORCE INFORMATION INTAKE FORM

Wife/Mother

Full name (including middle and maiden name): _____

Current residential address: _____

City: _____ County: _____ State: _____ Zip: _____

Mailing address (if different than physical address above): _____

How long lived in Texas: _____ How long lived in residential county: _____

Home phone: _____ Cell: _____ Pager: _____

Email Address: _____

Date of Birth: _____ Place of Birth: _____ Current Age: _____

Race/Ethnicity: _____

Social Security No.: _____ Driver's License No. (incl State): _____

Current employer: _____

Address: _____

City: _____ County: _____ State: _____ Zip: _____

Wk. phone number: _____ Wk. fax number: _____

Income: _____

Length of employment with current employer: _____ Job Title: _____

Responsibilities: _____

Education: (Include graduation or GED, college or trade school, degrees or titles obtained): _____

Military: Yes // No, if yes please state rank and number of years: _____

Branch: _____ Ending Rank: _____ No. Of Years: _____

EMERGENCY CONTACTS

In the event we cannot contact you please list three emergency contact friends or relatives who may know how to reach you at all times.

Name: _____ Phone: _____ How related: _____

Name: _____ Phone: _____ How related: _____

Name: _____ Phone: _____ How related: _____

DIVORCE INFORMATION INTAKE FORM

CHILDREN

List all children born or adopted during this marriage under the age of 18 years, including any children born to Wife which are not the natural children of Husband:

Full name (including middle): _____

Current residential address: _____

City: _____ County: _____ State: _____ Zip: _____

Sex: _____ Date of Birth: _____ Place of Birth: _____ Current Age: _____

Social Security Number: _____ Driver's Lic. No. (Including state): _____

Full name (including middle): _____

Current residential address: _____

City: _____ County: _____ State: _____ Zip: _____

Sex: _____ Date of Birth: _____ Place of Birth: _____ Current Age: _____

Social Security Number: _____ Driver's Lic. No. (Including state): _____

Full name (including middle): _____

Current residential address: _____

City: _____ County: _____ State: _____ Zip: _____

Sex: _____ Date of Birth: _____ Place of Birth: _____ Current Age: _____

Social Security Number: _____ Driver's Lic. No. (Including state): _____

Full name (including middle): _____

Current residential address: _____

City: _____ County: _____ State: _____ Zip: _____

Sex: _____ Date of Birth: _____ Place of Birth: _____ Current Age: _____

Social Security Number: _____ Driver's Lic. No. (Including state): _____

Were children born or adopted during this marriage: Yes No

Is the Wife currently pregnant: Yes No

Do any of these children have mental or long term disability needs as determined by the Social Security Disability Commission? Yes No

Do any of these children own any property other than normal childhood possessions? Yes No

If yes, list: _____

Have any of these children been the subject of court orders for child support, paternity suits, juvenile proceedings, etc. (omit traffic courts) Yes No If yes, list: _____

DIVORCE INFORMATION INTAKE FORM

Children - Continued

What is the agreement with your spouse regarding custody of these children?

Custody to: Wife Husband Jointly Who is to pay child support? Husband Wife

What is paying spouse's net monthly salary: \$ _____

In what amount and how is child support to be paid: Weekly \$ _____ Monthly \$ _____

(In most cases, the child support for one child will be a minimum of 20 percent of the non-custodial parent's net income. This amount will be ordered paid through a child support office or guardian ad litem program. Generally, the court will order that the child support be withheld from the paying spouse's paycheck.)

Are the children under 18 covered by health insurance: Yes No

If yes, through what plan? _____

If through employment, mother or father? _____ Premium for coverage: _____

MARRIAGE

Date of Marriage: _____ City and State of

Marriage: _____

License: _____ Date of Separation:

Reason for Divorce: Incompatibility: Other grounds: _____

NAME CHANGE

Name Change requested? Yes No

Maiden name: _____

If name change is requested, what change of name is requested?

If name change is requested, can person requesting change sign an affidavit stating that the change of name is not an attempt to evade any legal obligations or criminal matters? Yes No

DIVORCE INFORMATION INTAKE FORM

PROPERTY

Generally, separate property is the property you or your spouse had prior to marriage. Community property is all the other property you and your spouse acquired during your marriage. There are exceptions to this rule and we may need to discuss your specific situation. You may be entitled to a portion of your spouse's retirement benefits. Equally important, there may be certain tax consequences in dividing your community property that will result in a different application of the federal income tax laws that require consultation with a tax specialist to determine the consequences of your divorce and property division.

Have you and your spouse agreed on the division of your property and bills? Yes No

REAL PROPERTY

Is your residential home paid for? Yes No

If no, please list the name of the Mortgage Company:

Account Number: _____ Amount Owned on the house: _____

Amount purchased for the residence: _____.

Is residence in both parties name? Yes No

Is this the only real property owned by the parties? Yes No

If no, please list all other real property on a separate piece of paper.

Please note we will need a copy of all papers pertaining to the real property involved, such as deed(s) and deed(s) of trust.

DEFERRED INCOME PLANS

Husband's:

Wife's:

Retirement Plans: _____

Retirement Plans: _____

MOTOR VEHICLES

Husband's

Wife's

Automobile: VIN: _____

Automobile: VIN _____

Make _____ Year _____

Make _____ Year _____

Model: _____

Model: _____

Is Automobile paid for? Yes No

Is Automobile paid for? Yes No

Motor Vehicles-Continued

If the vehicle(s) is not paid for, please specify who will assume this debt, the creditor and account number on the list of creditors set forth below.

Is Automobile in both parties name? Yes No Is Automobile in both parties name? Yes No

Please list all other motor vehicles such as motorcycles, recreational vehicles, motor boats, and the like on a separate piece of paper.

BANK ACCOUNTS

Husband's

Wife's

Institution: _____ Institution: _____

Checking Account: _____ Checking Account: _____

Account Balance: _____ Account Balance: _____

Institution: _____ Institution: _____

Saving Account: _____ Saving Account: _____

Account Balance: _____ Account Balance: _____

Certificate of Deposits (CD) Amount: \$ _____ Certificate of Deposits (CD) Amount: \$ _____

Date of maturity of: _____ Date of maturity of: _____

Other: _____ Other: _____

OTHER PROPERTY ISSUES

LIST OF CREDITORS

What debts are to be paid by each spouse: (this should include any and all credit cards, student loans, loans to any banks, financial institutions, savings and loans, private clubs or facilities membership dues and etc.)

Husband:

Wife:

Creditor Account No.

Creditor Account No.

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

(NOTE: Unless a debt is specifically included in the divorce decree, it will be ordered to be paid by the spouse incurring the debt or keeping the property securing the debt. The court cannot alter the debtor/creditor relationship; therefore, if you and your spouse have debts incurred during your marriage, you should contact the individual creditor to determine what the requirements will be to have your or your spouse's name removed from the liability. Additionally, any debts you incurred after the date of your separation will be listed as your liability, unless you notify us otherwise.